

Off-Campus Coordinator Recommendation

The Off-Campus Coordinator must complete this form and submit it to CAREERS. As the teacher, you are screening the applicant for suitability to the program and as a representative of your school in the community.

Student Name :

Trade of Choice:

- 1. Is this student on track to graduate at the end of Grade 12? Yes No
- 2. Is this student passing all courses? Yes No
- 3. Is this student enrolled in the "recommended" courses as per the entrance requirements by Alberta Apprenticeship and Industry Training? Yes No
https://tradesecrets.alberta.ca/sources/pdfs/Entrance_Requirements.pdf
If no, is this student enrolled in the "minimum" courses as per AAIT entrance requirements? Yes No
- 4. Does this student have a good attendance record (one an employer would appreciate)? Yes No
- 5. Does this student have an excellent conduct record (no discipline issues)? Yes No
- 6. Which of the following safety courses has the student completed?
 HCS 3000 HCS 3010 CSTS First Aid Other _____

Please note below any concerns you may have.

I recommend that the above student be accepted into pre-RAP or RAP. Yes No

Off-Campus Coordinator Name _____

Off-Campus Coordinator Signature _____

School Phone: _____

Summer Phone: _____

Cell Phone: _____

